0.11

Administration



## Procedures

As an organisation, we strive to achieve and maintain professional standards and ensure that our staff members are fully supported within the process.

We are happy to accept children from past members of staff, who no longer work for the organisation, and would value their parent involvement within the committee framework, however in order to avoid 'conflict' we state that past members of staff are excluded from main committee duties (Chairperson, Secretary, Treasurer)

This policy was adopted by	Sunnybank pre-school
Adopted on	24/11/2021
Date reviewed	17/05/2023
Date for next review	17/05/2024
Signed on behalf of the provider	
Name of signatory	
Role of signatory (e.g. chair, director or	
owner)	

