



Safeguarding and Welfare Requirement: Information and Records

Providers must put in place a written procedure for children whose parents / relatives are employed at pre-school

10.13 Attendance of children whose parent / relatives are employed

Procedures

As an organisation, we strive to achieve and maintain professional standards and ensure that our staff members are fully supported within the process.

We recognise that as part of the local community, there may be occasions where children whose parents/relatives wish their own children to attend Sunnybank pre-school. With Prior arrangement with the management, this can be facilitated on days when the parent/relative does not attend for work, in order to avoid a conflict of interest in maintaining a professional environment for all.

This policy was adopted by

Sunnybank pre-school

On

01/04/2017

Date to be reviewed

Signed on behalf of the provider

A handwritten signature in cursive script, appearing to read "Cheryl Gray".

Name of signatory

Role of signatory (e.g. chair, director or owner)